

INVITATION FOR BID	If, at the time of the scheduled bid opening, City Hall is closed due to uncontrolled events such as fire, snow, ice, wind, or building evacuation, the bid opening will be postponed to the same time on the next normal business day. Bids will be accepted until that date and time.
FILE NO: 6808	
COMMODITY: Sale of surplus 2005 Ford Crown Victoria, 1999 Chevrolet Tahoe and 1995 Ford E-350 Ambulance for Fire Department	
NAME OF BIDDER:	
BIDDER'S FED. ID.	

TO: Amy L. Witts, Purchasing Agent PH: (617)349-4310 FX: (617)349-4008
795 Massachusetts Avenue, Room 303
Cambridge, MA 02139

The undersigned submits this sealed bid to provide the commodity or services identified above, described in the specifications herein and advertised in the **CAMBRIDGE CHRONICLE** on **Thursday, April 23, 2015** which is to be opened and publicly read at the Office of the Purchasing Agent, City Hall, 795 Mass. Ave., Room 303, Cambridge, MA at 11:00 a.m. on **Thursday, May 7, 2015. Parking is limited at this location. It is strongly recommended that bids are mailed or delivered in advanced of the due date and time. Late proposals will not be accepted. This bid may be downloaded from the City's web site, www.CambridgeMA.gov, Online Services, Purchasing Bid List, Invitation for Bid, File No. 6808.**

The undersigned certifies that this bid is made without collusion with any other person, firm or corporation making any other bid or who otherwise would make a bid. The undersigned agrees to furnish the commodity or services in strict accordance with the bid documents, which consist of this Invitation for Bid and all attachments hereto. **"The submitted bid must be without conditions, exceptions or modifications to the bid document"**.

The envelope containing the bid must be labeled: "This envelope contains a bid **'Sale of surplus 2005 Ford Crown Victoria, 1999 Chevrolet Tahoe and 1995 Ford E-350 Ambulance for Fire Department.**' The bid and all documents submitted with it are public records. This bid process and the award of the contract are made in conformity with M.G.L. c. 30B, unless otherwise stated. See other side of this form for General Terms and Conditions that shall become part of any Contract awarded through this Invitation for Bid.

This bid includes addenda numbered: _____

SIGNATURE OF BIDDER: _____

TITLE OF SIGNATORY _____

ADDRESS OF BIDDER _____

TELEPHONE NUMBER _____ **FAX NUMBER:** _____

EMAIL _____

Please check one of the following and insert the requested information:

() Corporation, incorporated in the State of: _____

() Partnership. Names of partners: _____

() Individual _____

Name of Bidder _____

General Terms and Conditions

LAWS:	All deliveries shall conform in every respect with all applicable laws of the Federal government, Commonwealth of Massachusetts and City of Cambridge.
EQUAL OPPORTUNITY:	The Vendor in the performance of the contract shall not discriminate on the grounds of race, color, religious creed, national origin or ancestry, age, disability, sexual orientation, marital status, family status, military status, source of income, or sex in employment practices or in the selection or retention of subcontractors, and in the procurement of materials or rental of equipment. The City may cancel, terminate or suspend the contract in whole or in part for any violation of this paragraph
TAXES:	Purchases made by the City are exempt from the payment of Federal excise tax and the payment of Commonwealth of Massachusetts sales tax (except for gasoline) and any such taxes must not be included in the bid prices.
QUANTITIES:	Unless otherwise stated, the quantities set forth herein are ESTIMATES ONLY. The City reserves the right to purchase the commodity(ies) specified in any amount less than the estimated amount.
BID PRICES:	Bid prices shall include transportation and delivery charges fully prepaid to the City of Cambridge destination. Where the unit price and the total price are at variance, the unit price will prevail.
DELIVERY AND PACKAGING:	Deliveries must be made in such quantities as called for in the purchase order and in the manufacturer's original packages. All deliveries must be "inside" delivery with no assistance from City personnel. Tailgate deliveries will not be accepted. Rejected material will be returned to the vendor at the vendor's expense.
MODIFICATION OF BIDS:	Prior to bid opening, a bidder may correct, modify or withdraw its bid by making the request in writing prior to the time and date for the bid opening. All corrections and modifications must be delivered to the Purchasing Department in a sealed envelope indicating that it contains a modification or correction of the original bid submitted for the particular commodity and indicating the time and date of the bid opening.
REJECTION OF BIDS:	The City reserves the right to reject any and all bids if it is in best interest of the City to do so.
AWARD OF CONTRACT:	Contract(s) will be awarded within forty-five days of the bid opening unless award date is extended by consent of all parties concerned.
INDEMNITY:	Unless otherwise provided by law, the Vendor will indemnify and hold harmless the City against any and all liability, loss, damages, costs or expenses for personal injury or damage to real or tangible personal property which the City may sustain, incur or be required to pay, arising out of or in connection with the performance of the Contract by reason of any negligent action/inaction or willful misconduct by the Contractor, its agents, servants or employees
TERMINATION OF CONTRACT:	Except as otherwise provided in the Articles of Agreement, the City may terminate the contract upon seven days notice.
ASSIGNABILITY:	The Vendor shall not assign, sell, subcontract or otherwise transfer any interest in this contract without the prior written consent of the City.
MATERIAL SAFETY DATA SHEETS:	Pursuant to M.G.L. c. 111F, ss. 8, 9, and 10, any vendor who receives a contract resulting from this invitation agrees to submit a Material Safety Data Sheet for each toxic or hazardous substance or mixture containing such substance when deliveries are made. The vendor agrees to comply with all requirements set forth in the pertinent laws above.

Name of Bidder_____

City of Cambridge
Purchasing Department

TO: Amy L. Witts
Purchasing Agent

The undersigned hereby submits this Invitation for Bid to purchase a **2005 Ford Crown Victoria, 1999 Chevrolet Tahoe and 1995 Ford F-350 Ambulance from the City of Cambridge**, as described in the specifications herein, which is to be opened at the Office of the Purchasing Agent, City Hall, 795 Mass Ave, Room 303 Cambridge, MA **Thursday, May 7, 2015 at 11:00 AM. This bid may be downloaded from the City's web site, www.Cambridgema.gov, Online services, Current Bid List, Invitations for Bid File No. 6808. Parking is limited at this location. It is strongly recommended that bids are mailed or delivered in advance of the due date and time. Late proposals will not be accepted.**

Prior to bid opening, a bidder may correct, modify or withdraw its bid by making the request in writing prior to the time and date for the bid opening. All corrections and modifications must be delivered to the Purchasing Department in a sealed envelope with a notation on the envelope indicating that it contains a modification or correction of the original bid submitted for the particular commodity and indicating the date and time of the bid opening.

PLEASE SUBMIT YOUR BID IN DUPLICATE.

Questions

Questions concerning this Invitation for Bid, including any exceptions to the specifications must be submitted in writing and faxed to the Office of the Purchasing Agent, Amy L. Witts must be submitted no later than Friday, May 1, 2015 by 10:00. An Addendum will be posted the website to notify bidders of the questions and answers.

Viewing of Vehicles

Interested bidders may contact Steve Brown, Cambridge Fire department at 617-349-4977 to view vehicles. The vehicles are located at the East Cambridge Fire Station, 175 Cambridge Street, Cambridge, Mass.

Please check the website for Addendums before submitting your bid to the City. Bidders will not be notified individually of Addendums.

Please check the bidders list of the website. If your firm is not listed on the bidders list please click on "Registry" and notify us that you have downloaded the bid document.

Bid Results

The tab sheet and the contract award information will not be mailed to the bidders individually. A tab sheet with the bid results will be posted to the website soon after the bid opening. The tab sheet will include the "contract award" information as soon as it is determined.

Confidentiality and Public Records Law

All bids or other materials submitted by the vendor in response to this Invitation for Bid will be open for inspection by any person and in accordance with the Massachusetts Public Records Laws.

Name of Bidder_____

Scope

The undersigned hereby purposed to purchase used vehicles from the City of Cambridge in accordance with the following terms.

Award

One award will be made to the highest bidder for each vehicle listed in the price proposal. The City reserves the right to reject all bids if the City considers the bids received are unreasonably low. Vehicles are sold as is with no warranties.

Upon notification of award, the successful bidder(s) must forward a **certified check within ten days** made payable to the City of Cambridge for the amount of the award. Please mail checks to the following address:

**Cambridge City Hall
Purchasing Department Room 303
795 Massachusetts Ave
Cambridge, MA 02139**

At the time the Purchasing Department receives the certified check the successful bidder will receive a written release and the Cambridge Fire Department will be notified that the vehicles can be released to the bidder.

The successful bidder must finalize the purchase and remove the vehicles and equipment located at the East Cambridge Fire Station, 175 Cambridge Street,, Cambridge, MA 02141 at the bidders own expense **within ten working days from the date of the notice of award**, excluding Saturdays, Sundays and Holidays.

All vehicles and equipment are being sold "as is" without express warranties and with no implied warranties of merchantability. All prices are to remain firm.

The City will not accept incomplete price proposals. The bidder submitting the highest bid price for each item will be awarded the sale. Bidders may submit a bid on one or more vehicles.

Name of Bidder_____

Price Proposal

Description

Year 2005 Ford Crown Victoria

Color: Dark Red

Miles: 96,600

Police interceptor package

4.6 liter V-8, automatic transmission

Condition: This car runs and is in fair condition

Estimated value: \$2,900.00

Vin # 2FAHP71W85X122825

\$_____

Total in words_____

Year 1999 Chevrolet Tahoe

Color: Red and white

Miles: 89,400

5.7 liter V-8, Automatic transmission, 4 wheel drive

Condition: This car runs and is in fair condition

Estimated value: \$2,500.00

Vin# IGNEK13R9XR149880

\$_____

Total in words_____

Year 1995 Ford E-350 Ambulance

Color: Red & White

Miles: 142,000

7.3 liter V-8 diesel, automatic transmission, dual rear wheels

Box style ambulance body

Condition: This truck runs and is in fair condition

Estimated value: \$2,500

Vin# iFDKE30F4SHB04040

\$_____

Total in words_____

Name of Bidder_____

Name of Bidder:_____

Individual/Company name:_____

Address:_____

City:_____ Zip code:_____

Telephone number:_____ Cell Phone Number:_____

Fax number:_____ Email Address:_____

Name of Bidder_____

**American with Disabilities Act (42 U.S.C 12131)
Section 504 of the Rehabilitation Act of 1973
Tax Compliance/Anti-Collusion Statement
Debarment Statement**

The Americans with Disabilities Act (the "Act") applies to all employers of fifteen or more employees. All vendors that are subject to the Act must comply with its provisions. In further compliance with the Act, all Contractors who enter into contracts with the City are prohibited from discrimination against the City's employees, regardless of the size of the Contractor.

The Act protects against discrimination on the basis of "disability", which is defined as a physical or mental impairment that substantially limits at least one "major life activity"; discrimination against a person having a history or record of such impairment; and discrimination against an individual regarded - even if inaccurately - as having such an impairment. The Act also expressly prohibits discrimination that is based on an individual's relationship or association with a disabled person.

The Contractor shall not discriminate against any qualified employee or job applicant with a disability and will make the activities, programs and services covered by any contract awarded through this procurement readily accessible to and usable by individuals with disabilities. To be qualified for a job, or to avail oneself of the Contractor's services, the individual with the disability must meet the essential eligibility requirements for receipt of the Contractor's services or participation in the Contractor's programs or activities with or without: 1) reasonable modifications to the Contractor's rules, policies and practices; 2) removal of architectural, communication, or transportation barriers; or, 3) provisions of auxiliary aids and services.

By submitting its contract, the Contractor certifies to the City of Cambridge that it understands and will comply with all applicable provisions of the Act, including compliance with applicable provisions of Section 504 of the Rehabilitation Act of 1973, if the Contractor is receiving federal funds.

The undersigned certifies under penalties of perjury that this contract has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals

As required by M.G.L. c. 62C, §49A, the undersigned certifies under the penalties of perjury that the Contractor has complied with all laws of the commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

The undersigned certifies that it is not currently subject to any State or Federal debarment order.

Date: _____

(Print Name of person signing bid)

(Signature & Title)

This form must be submitted with your bid

Name of Bidder _____